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Description automatically generated*Work Package 4*Strengthening our research dimension*

***WORKING GROUP ON RESEARCH AREAS AND ENVIRONMENTS***

## Introduction

The European Universities Alliance IN.TUNE invites students, teachers, researchers and staff members of its partner institutions to contribute to the common goals of its work by participating in one of the alliance working groups. Their expertise, experience and active participation in the IN.TUNE Working Groups is essential to the alliance’s success and will also bring important benefits to the participants themselves. The participation in the IN.TUNE Working Groups will be based on nominations by partner institutions or on open calls for interest circulated throughout the IN.TUNE partners.

Work package 4: “Strengthening our research dimension” will include three working groups within the four-year period 2024-2027. This document contains an open call announcement and specific information for the Research Areas and Environments Working Group of the IN.TUNE alliance as part of Work Package 4. Descriptions and calls for the other two working groups - one on supervision and research education, the other on improved access to research - will be opened later.

All the working groups will work closely with the WP4 Committee. The WP4 committee has developed a framework for the activities, tasks and deliverables of the work package. The committee will oversee the execution of all activities within this work package – that they will be successfully completed. The committee will be in contact with the working groups through the working groups’ spokespersons.

## Activities, tasks and deliverables

Activities and tasks of the Research Areas and Environments working group – as outlined in the Grant Agreement, Description of the action – are:

* Making an inventory and comparative analysis of research in member institutions, based on the framework developed so far by WP4 committee (adapted T4.3). Due date 9.12.2024;
* Identifying research areas for further cooperation and joint research, based on the inventory and comparative analysis (T4.2). Due date 9.12.2024;
* Setting up an IN.TUNE Knowledge Hub, the concept of which, involving e.g. notions of thinktanks, community participation, will be further developed with the WP4 Committee (adapted T4.4). Due date December 2025;
* Curating the content for a conference to present research pursued in the IN.TUNE partners to wider artistic and research audiences and engage with them (adapted T4.5). Due date December 2025;
* Contributing to the development of the IN.TUNE Position Paper on Research in the alliance (adapted T4.8). Due date December 2027;
* Reporting to the WP4 committee regularly so the committee will be able to deliver the annual progress reports (adapted T4.9).

A further elaboration of these tasks can be found below. Completing the tasks will contribute to the production of the following deliverables:

* Deliverable D4.1 – IN.TUNE Research Cooperation Framework, contributing to the work done by the WP4 committee
* Deliverable D4.2 – Inventory and comparative analysis of research activities in partners and of joint research areas to be pursued within the framework developed so far by WP4 committee
* Deliverable D4.3 – Knowledge Hub 1
* Deliverable D4.6 – Annual Research Conference 1

More information about the overall objectives, activities, tasks, and deliverables can be found in the WP4 Briefing paper, that can be found attached to this announcement. For further information please contact your institution’s WP4 committee member, or institutional alliance manager.

## Profile of WG members

The Research Areas and Environments WG consists of academic staff with artistic or scientific research responsibilities, research leaders who are in contact with the broad scope of research activities of their institution, research administrators or specialists; one from each partner institution.

## Benefits

A working group member will have the opportunity to:

* Exchange information, know-how and perspectives with other international experts in an ever-changing environment
* Gain further knowledge and expertise in the field of research and research information, research management and leadership, research planning and collaboration within the context of the alliance for use in their home institutions
* Contribute to future developments of research, research education, research management and leadership, research planning and collaboration in institutions of Higher Education in the Arts
* (Further) build up a network of international relations
* Investigate, develop and test examples of good practice and new systems
* Meet new colleagues and explore new approaches in a creative atmosphere

## Instructions for applying

This open call for members will be open in the eight IN.TUNE partner institutions during the summer 2024. The application period will be open until 31 July 2024.

The application documents should consist of: Expression of interest max 300 words and biography max 250 words (one A4 page with possible links). The applications should be submitted to the following recipients by e-mail by 31 July 2024. Only choose your home institutions contact person(s), whom to send the application to:

Uniarts Helsinki:

WP4 chair Juha Ojala [juha.ojala@uniarts.fi](mailto:juha.ojala@uniarts.fi)

WP4 admin Tiina Vihavainen [tiina.vihavainen@uniarts.fi](mailto:tiina.vihavainen@uniarts.fi)

Institutional alliance manager Tuovi Martinsen [tuovi.martinsen@uniarts.fi](mailto:tuovi.martinsen@uniarts.fi)

MDW Wien:

WP4 member Therese Kaufmann [kaufmann-th@mdw.ac.at](mailto:kaufmann-th@mdw.ac.at)

ESMUC Barcelona:

WP4 member Fèlix Pastor [fpastor@esmuc.cat](mailto:fpastor@esmuc.cat)

Institutional alliance manager Ángels Llorens [allorens@esmuc.cat](mailto:allorens@esmuc.cat)

UAB Belgrade:

WP4 members Dejan Subotić [dekisubo@gmail.com](mailto:dekisubo@gmail.com) and Ivana Miladinovic Prica [ivanamp@fmu.bg.ac.rs](mailto:ivanamp@fmu.bg.ac.rs)

Institutional alliance manager Ivana Perković [ivanaperkovic@fmu.bg.ac.rs](mailto:ivanaperkovic@fmu.bg.ac.rs)

KC The Hague:

WP member Paul Craenen [p.craenen@koncon.nl](mailto:p.craenen@koncon.nl)

UNMB Bucharest:

Institutional alliance manager Angela Sindeli [angela.sindeli@unmb.ro](mailto:angela.sindeli@unmb.ro)

CNSMDP Paris:

A personalised call will be adapted and published at Paris Conservatoire in June.

More details from: Institutional alliance manager Sara Belfiore [sbelfiore@cnsmdp.fr](mailto:sbelfiore@cnsmdp.fr)

NMH Oslo:

WP4 member Sidsel Karlsen [sidsel.karlsen@nmh.no](mailto:sidsel.karlsen@nmh.no)

## Admission decision making

The applications are assessed and prioritized within the partner institutions by the institution’s WP4 committee member(s) or their superiors. The institutions send their nominations to the WP4 chair by 20 August 2024. The chair makes a suggestion of the composition of the working group which will then be presented and discussed in the WP4 committee. The committee decides of the composition of the working group by 31 August 2024 and sends it to be confirmed by the Governing board of the IN.TUNE alliance. The aim is to get the working group start its work period no later than 16 September 2024.

The objective is that the members of the working group represent the best combination of expertise across the alliance institutions so that the constitution of the group efficiently serves the purpose of completing the tasks. While the working group will have one member per institution, the committee warmly encourages those interested to send their expressions of interest for the benefit of the work package’s future considerations.

## Participation to activities and workload

Within this working group, the members have been allocated two days/month for the work. The workload can be distributed unevenly within the time period. Some periods can be more active than others. Before applying, the applicant is required to negotiate with his/her/their superior about the possibility to use working hours for this task.

A member of the Research Areas and Environments WG is expected to prepare, attend and actively contribute to the activities within the alliance contractual period. Normally, the meetings of the WG will take place online. The number of meetings is to be discussed according to the group's needs, including at least one WG meeting in person per year.

In addition to preparation and participation in these meetings and events, WG members are expected to complete the tasks agreed upon within the Working Group, in a timely manner. There will be an intensive working period for this working group in September-November 2024.

WG members will be expected to act as an active link between the working group and the partner institution. The WG member will act as an ambassador of the alliance disseminating the results when appropriate, especially in his/her/their institution and externally.

Roles such as one spokesperson, one minute taker and one timekeeper could be chosen from the working group and the roles could rotate if it is so agreed. The spokesperson will report to the WP4 committee, the minute taker will document the group’s progress and the timekeeper will ensure that the agreed time frames are adhered to.

In the rare case that a WG member wishes to resign from membership during the working group’s duration, he/she/they should inform the Institutional Alliance Manager (who will inform the Secretary Generals) as soon as possible, and shall agree with the Institutional Alliance Manager on the length of the term on which he/she/they will continue to serve on the working group. He/she/they may then be replaced by another person.

## Financing

Funding is available to support working hours of WG members as part of the overall Alliance budget. Further information can be obtained from the Institutional Alliance Manager.

For participation in the in-presence annual WG meetings, a WG member will be covered by the alliance grant for the following expenses:

* Travel for attending in person WG meetings and / or other activities as agreed on by the group and approved by the IN.TUNE management team. The reservations and payments will be handled according to institutional guidelines or by the Institutional Alliance Manager/any other official in the home institution.
* Local transportation costs (public transportation, taxi or similar) from home addresses to airports / train-bus stations and vice versa, and from airports / train-bus stations to hotels and vice versa
* Accommodation for attending in person WG meetings and / or other activities as agreed on by the group and approved by the IN.TUNE management team. The reservations will be handled according to institutional guidelines or by the Institutional Alliance Manager or any other official in the host institution, whereas payments will be made by the home institution.
* Organised meals (i.e. catering) for WG meetings and / or other activities as agreed on by the group and approved by the IN.TUNE management team; the reservations will be handled by the local Institutional Alliance Manager or any other official in the host institution.

A WG member will NOT be covered by the alliance grant for the expenses below:

* Consumptions during travels not included in the organised meals
* Any other costs (e.g. taxis, parking slot, personal expenses, etc.)

## Contact details

For additional information about the Work package 4, please contact your WP4 committee member:

Uniarts Helsinki: Juha Ojala [juha.ojala@uniarts.fi](mailto:juha.ojala@uniarts.fi)

MDW Wien: Therese Kaufmann [kaufmann-th@mdw.ac.at](mailto:kaufmann-th@mdw.ac.at)

ESMUC Barcelona: Fèlix Pastor [fpastor@esmuc.cat](mailto:fpastor@esmuc.cat)

UAB Belgrade: Dejan Subotić [dekisubo@gmail.com](mailto:dekisubo@gmail.com) and Ivana Miladinovic Prica [ivanamp@fmu.bg.ac.rs](mailto:ivanamp@fmu.bg.ac.rs)

KC Hague: Paul Craenen [p.craenen@koncon.nl](mailto:p.craenen@koncon.nl)

UNMB Bucharest: Desiela Ion [desielatataru@gmail.com](mailto:desielatataru@gmail.com)

CNSMDP Paris: Arthur Macé [amace@cnsmdp.fr](mailto:amace@cnsmdp.fr)

NMH Oslo: Sidsel Karlsen [sidsel.karlsen@nmh.no](mailto:sidsel.karlsen@nmh.no)

For additional information about the IN.TUNE alliance in general, please contact the Institutional alliance manager of your institution:

Uniarts Helsinki: Tuovi Martinsen [tuovi.martinsen@uniarts.fi](mailto:tuovi.martinsen@uniarts.fi)

MDW Wien: Veronika Leiner [leiner@mdw.ac.at](mailto:leiner@mdw.ac.at)

ESMUC Barcelona: Ángels Llorens [allorens@esmuc.cat](mailto:allorens@esmuc.cat)

UAB Belgrade: Ivana Perković [ivanaperkovic@fmu.bg.ac.rs](mailto:ivanaperkovic@fmu.bg.ac.rs)

KC Hague: Samuele Riva [s.riva@koncon.nl](mailto:s.riva@koncon.nl)

UNMB Bucharest: Angela Sindeli [angela.sindeli@unmb.ro](mailto:angela.sindeli@unmb.ro)

CNSMDP Paris: Sara Belfiore [sbelfiore@cnsmdp.fr](mailto:sbelfiore@cnsmdp.fr)

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